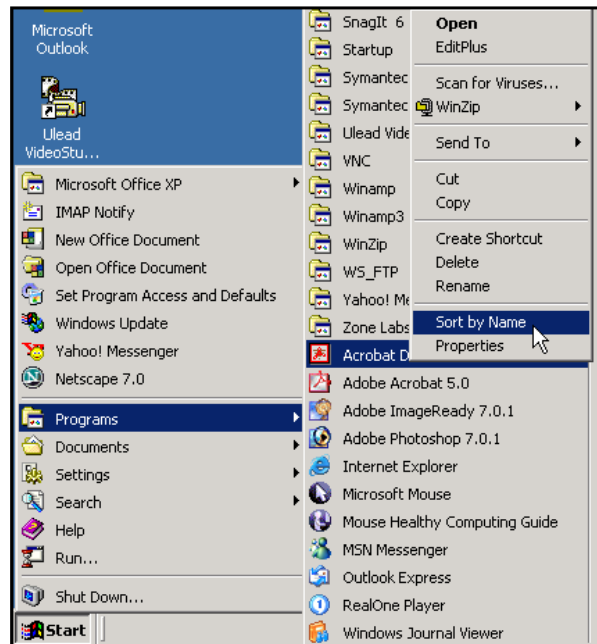


Windows: Re-Sorting Your Programs List

1. Click on **START > PROGRAMS**.

2. Right-click on any menu item.

3. Select **SORT BY NAME**.



4. This will automatically place your menu items in alphabetical order. Sorting your program list will help you find your programs that are installed on the computer in a more efficient manner. So make sure that you do sort your program list at specific intervals to keep your programs organized.

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